

EMPOWERING YOUR STUDENTS: A FACULTY GUIDE TO CAREER RESOURCES

Complement your course's professional development goals by engaging with the UTEP Career Center programs and services.

Faculty play a vital role in connecting students to career resources and services, empowering them to pursue career paths aligned with their aspirations.

SERVICES

- ✓ **Résumé Review:** To secure an internship or job, it is critical for students to articulate their experiences, leadership roles and skills on their résumés or CVs.
- ✓ **Career Fairs:** Early interaction with professionals in a wide variety of career paths can help our first-generation students reaffirm their major selections. Encourage your students to attend these events to engage with employers.
- ✓ **Mock Interviews:** Encourage your students to practice their communication and interviewing skills by participating in mock interviews.
- ✓ **Employer Information Sessions:** Students who attend these sessions will evaluate their career goals and employment opportunities. They will enhance their career awareness and have a wider perspective of post graduation employment opportunities.
- ✓ **IRIS Photo Booth:** Encourage your students to have a professional photo. Available for faculty and staff.
- ✓ **Career Closet:** Students needing professional attire for an interview or professional event can take advantage of the UTEP Career Closet. This is a FREE 7-day lending service available to currently enrolled students.

BE A CAREER CHAMPION



Empower your students to research their career aspirations.

2025-2026 CAREER EXPLORATION DATES

Work @ UTEP Fair
Thursday, Sept. 4

Career EXPO
Thursday, Sept. 18 | Friday, Sept. 19

Graduate and Professional Schools Fair
Wednesday, Oct. 1

Spring Career Fair
Thursday, Feb. 5 | Friday, Feb. 6

Miner Manners: Mastering Dining Etiquette
Thursday, Mar. 5

UTEP Local Internship Fair
Thursday, Mar. 26

CAREER CENTER LIAISONS

We understand each academic major is unique, so we have assigned staff who serve as liaisons for each college. These dedicated staff members are ready to meet one-on-one with your students. Learn about each liaison in the **About** section at utep.edu/careers.

CAREER READINESS WORKSHOPS

According to the National Association of Colleges and Employers (NACE), there are eight career readiness competencies sought by employers hiring new college graduates, not surprisingly, these are aligned to UTEP's student learning outcomes. The Career Center offers a number of workshops to prepare students for the workplace in which we cover these eight competencies.

NACE skills:

- Creativity and Problem Solving
- Communication
- Teamwork
- Digital Technology
- Leadership
- Professionalism/Work Ethic
- Career Management
- Global/Intercultural Fluency

Our workshops include:

- Crafting an Effective Résumé
- Finding an Internship
- Mastering the Interview
- Preparing for Graduate School

Schedule your session by emailing **Moises Buenfil** at mbuenfil@utep.edu.

For a full list of available workshops visit the **Events/Workshops** tab at:

utep.edu/careers



One week's advance notice will give us the best opportunity to meet your request.

INTERNSHIPS



Research indicates that students who complete an internship are 85% more likely to secure employment after graduation.

Encourage your students to participate in internships or co-op experiences to gain valuable employment skills and professional connections. The Career Center's Internship Team is committed to assisting Miners in internship preparation. Refer your students to our team by emailing us at internships@utep.edu or by visiting utep.edu/careersinternships.

"The most rewarding aspect of my Capitol Hill internship was the opportunity to witness policymaking up close and learn about the legislative process firsthand. I particularly valued engaging with constituents and conducting research on education policy, as it deepened my understanding of how policy decisions directly impact communities. Additionally, networking with professionals and peers expanded my perspective on public service and advocacy."

-Ana G. M., U.S. Capitoll Hill, Legislative Intern

QUESTIONS FOR STUDENT REFLECTION AND DISCUSSION

- Have you visited the University Career Center?
- How does your degree connect to your desired career or profession?
- Are you considering an internship, research work, or volunteering opportunity to learn about your career choices?
- Will you need to attend graduate school to reach your career goals?

Are employers contacting you to hire students?

Refer them to the University Career Center at 915-747-5640 or careers@utep.edu.

Let us know how we can partner with you!

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